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CYNGOR SIR
YNYS MÔN
ISLE OF ANGLESEY
COUNTY COUNCIL

Dr Gwynne Jones.
Prif Weithredwr – Chief Executive

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RHYBUDD O GYFARFOD	NOTICE OF MEETING
PWYLLGOR GWAITH	THE EXECUTIVE
DYDD LLUN, 24 EBRILL, 2017 10.00 o'r gloch y.b.	MONDAY, 24 APRIL 2017 10.00 am
SIAMBR Y CYNGOR, SWYDDFEYDD Y CYNGOR, LLANGFNI	COUNCIL CHAMBER, COUNCIL OFFICES, LLANGFNI
Swyddog Pwyllgor	Ann Holmes 01248 752518 Committee Officer

Annibynnol/Independent

R Dew, K P Hughes, H E Jones and Ieuan Williams (Cadeirydd/Chair)

Plaid Lafur/Labour Party

J A Roberts (Is-Gadeirydd/Vice-Chair) and Alwyn Rowlands

Aelod Democratiaid Rhyddfrydol Cymru /Welsh Liberal Democrat (Heb Ymuno / Unaffiliated)

Aled Morris Jones

COPI ER GWYBODAETH / COPY FOR INFORMATION

I Aelodau'r Cyngor Sir / To the Members of the County Council

Bydd aelod sydd ddim ar y Pwyllgor Gwaith yn cael gwahoddiad i'r cyfarfod i siarad (ond nid i bleidleisio) os ydy o/hi wedi gofyn am gael rhoddi eitem ar y rhaglen dan Reolau Gweithdrefn y Pwyllgor Gwaith. Efallai bydd y Pwyllgor Gwaith yn ystyried ceisiadau gan aelodau sydd ddim ar y Pwyllgor Gwaith i siarad ar faterion eraill.

A non-Executive member will be invited to the meeting and may speak (but not vote) during the meeting, if he/she has requested the item to be placed on the agenda under the Executive Procedure Rules. Requests by non-Executive members to speak on other matters may be considered at the discretion of The Executive.

Please note that meetings of the Committee are filmed for live and subsequent broadcast on the Council's website. The Authority is a Data Controller under the Data Protection Act and data collected during this webcast will be retained in accordance with the Authority's published policy.

A G E N D A

1 DECLARATION OF INTEREST

To receive any declaration of interest from a Member or Officer in respect of any item of business.

2 URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HIS APPOINTED OFFICER

No urgent matters at the time of dispatch of this agenda.

3 MINUTES (Pages 1 - 12)

To submit for confirmation, the draft minutes of the meeting of the Executive held on 20th March, 2017.

4 MINUTES - CORPORATE PARENTING PANEL (Pages 13 - 20)

To submit for adoption, the draft minutes of the Corporate Parenting Panel held on the 6th March, 2017.

5 THE EXECUTIVE'S FORWARD WORK PROGRAMME (Pages 21 - 34)

To submit a report by the Head of Democratic Services.

6 CHILDCARE SUFFICIENCY ASSESSMENT (Pages 35 - 44)

To submit a report by the Head of Learning.

**7 TO MAKE CHANGES TO THE CONSTITUTION TO REFLECT REQUIREMENTS ON THE PLANNING COMMITTEE AS REQUIRED BY RECENT REGULATIONS
(Pages 45 - 48)**

To submit a joint report by the Head of Regulation and Economic Development and the Head of Function (Council Business)/Monitoring Officer.

THE EXECUTIVE

Minutes of the meeting held on 20 March 2017

- PRESENT:** Councillor Ieuan Williams (Chair)
Councillor J Arwel Roberts (Vice-Chair)
- Councillors R Dew, K P Hughes, A M Jones, H E Jones and Alwyn Rowlands.
- IN ATTENDANCE:** Assistant Chief Executive (Partnerships, Community and Service Improvements),
Assistant Chief Executive (Governance and Business Process Transformation),
Head of Function (Resources)/Section 151 Officer,
Head of Learning,
Head of Housing Services,
Head of Adults' Services,
Head of Democratic Services,
Head of Regulation and Economic Development,
Head of Highways, Waste and Property,
Business Manager (Housing) (NM),
Service Manager Planning, Commissioning & Policy (EL) (for item 12 only),
Senior Standards and Inclusion Manager (GMH),
Chief Waste Management Officer (ME) (for item 14 only),
Anglesey and Gwynedd Partnership Unit Manager (LJ) (for item 9 only),
Committee Officer (MEH).
- ALSO PRESENT:** Councillors Jeffrey M. Evans, John Griffith, T. Victor Hughes, Llinos M. Huws, R. Meirion Jones, Peter S. Rogers.
- APOLOGIES:** None

1 DECLARATION OF INTEREST

Declarations of interest were made as follows :-

Councillor H. E. Jones declared a personal interest with regard to item 16 on the agenda.

Councillor Alwyn Rowlands declared a prejudicial interest with regard to item 18 on the agenda.

2 URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HIS APPOINTED OFFICER

None to report.

3 MINUTES

The minutes of the previous meeting of the Executive held on 14 February, 2017 were presented for confirmation.

It was RESOLVED that the minutes of the previous meeting of the Executive held on 14 February, 2017 be approved as a correct record.

4 MINUTES FOR INFORMATION

The draft minutes of the Voluntary Sector Liaison Committee held on 12 January, 2017 were submitted for information purposes.

It was RESOLVED that the draft minutes of the meeting of the Voluntary Sector Liaison Committee held on 12 January, 2017 be noted for information purposes.

5 THE EXECUTIVE'S FORWARD WORK PROGRAMME

The report of the Head of Democratic Services incorporating the Executive's Forward Work Programme from the period April to November, 2017 was presented for the Executive's consideration.

The Head of Democratic Services highlighted the changes to the Forward Work Programme as follows :-

Items new to the Forward Work Programme

Item 8 – Schools' Modernisation – Strategic Outline Programme – Band B (2019-2024) scheduled to be considered by the Executive at its 12 June, 2017 meeting;

Item 9 – Safety Assessments of Walked Routes to Schools scheduled to be considered by the Executive at its 12 June, 2017 meeting;

Item 11 – Schools' Modernisation – Llangefni Area – Statutory Consultation scheduled to be considered by the Executive at its 17 July, 2017 meeting;

Item 19 – Schools' Modernisation – Llangefni Area – Outline Business Case scheduled to be considered by the Executive at its 30 October, 2017 meeting;

Item 20 – 2018/19 Budget scheduled to be considered by the Executive at its 6 November, 2017 meeting;

Item 22 – Corporate Scorecard – Quarter 2, 2017/18 scheduled to be considered by the Executive at its 27 November, 2017 meeting;

Item 24 – Transformation of the Library Service scheduled to be considered by the Executive at its 27 November, 2017 meeting;

Item 25 – Transformation of the Culture Service scheduled to be considered by the Executive at its 27 November, 2017 meeting.

Item rescheduled for consideration

Item 2 – Childcare Sufficiency Assessment rescheduled to be considered by the Executive at its 24 April, 2017 meeting.

It was RESOLVED to confirm the Executive's updated Forward Work Programme for the period April to November, 2017 subject to the additional changes outlined at the meeting.

6 CORPORATE SCORECARD - QUARTER 3, 2016/17

The report of the Head of Corporate Transformation was presented in relation to Quarter 3 for the financial year 2016/17.

The Portfolio Holder for Executive Business, Performance Transformation, Corporate Plan and Human Resources stated that the Corporate Scorecard shows that the performance indicators for the Council's sickness levels have seen an improvement in Quarter 3. If the strong performance in Quarter 3 is sustained into Quarter 4, then it is likely that the target of 10 days per FTE will be achieved. However he suggested that the Council should consider naming the underperforming departments with high sickness levels within the Scorecard following the local government elections in May.

Councillor R. Meirion Jones, Chair of the Corporate Scrutiny Committee reported on the discussions on the Corporate Scorecard Quarter 3 which undertook at the Corporate Scrutiny Committee held on 13 March, 2017. He noted that the Corporate Scrutiny Committee sought clarification as to the roles of Scrutiny and the Management Boards, as referred to within the Corporate Scorecard at 1.3.1 of the report, with regard to the monitoring performance and securing continuous improvement.

The Chair said that the role of the Management/Programme Boards are to monitor transformation projects and do not have a role to monitor performance of the services of the Council on a day to day basis. He agreed with the Portfolio Holder for Executive Business, Performance Transformation, Corporate Plan and Human Resources that any service which underperforms in two quarters in succession needs to be scrutinised by the Scrutiny Committee in detail.

It was RESOLVED to note the areas which the Senior Leadership Team is managing to secure improvements into the future as per section 1.3 of the report along with mitigation measures outlined.

7 DISCRETIONARY HOUSING PAYMENT POLICY 2017/18

The report of the Head of Function (Resources)/Section 151 Officer was presented for the Executive's consideration with regard to the operation of the Local

Discretionary Housing Payment Policy (DHP) and the Department of Works and Pensions schemes during the financial year 2016/17 and any change for the future.

It was RESOLVED :-

- **To approve the revised Local Discretionary Housing Payment Policy (DHP) Scheme from 4 April, 2017 for 2017/18 and subsequent years;**
- **To ensure that total DHP spend for the financial year remains broadly in line with the amount allocated for the scheme by the Department for Work and Pensions (DWP).**

8 FUNDING THE RESTRUCTURING OF SECONDARY SCHOOLS

The report of the Head of Function (Resources)/Section 151 Officer was presented with regard to the funding of the restructuring costs within secondary schools.

The Portfolio Holder for Finance reported that the pupil population in four out of the five of the Council's Secondary Schools has fallen over recent years. A proposal has been drawn up by one of the Headteachers to restructure the management of the school and would reduce the allowances which are paid to teachers who have undertaken additional responsibilities. He noted that the teachers' conditions of service require that pay protection will be required for a three year period.

It was RESOLVED :-

- **To agree, in principle, to fund any pay protection costs that arise from the restructuring of the management of the Council's Secondary Schools from central budgets;**
- **That the pay protection is funded in 2017/18 from the Redundancy Contingency budget but, if this is insufficient, from the Council's general balances;**
- **That each school that requires support in meeting any pay protection costs must submit a formal plan detailing the proposed changes, pay protection costs and revenue savings to be achieved. The plan must be in line with the principles set out in the restructure proposal already drafted and must be agreed with the Head of Learning and the Head of Function (Resources)/Section 151 Officer;**
- **That the release of funding for individual schools is delegated to the Portfolio Holder (Finance) and the Portfolio Holder (Education) subject to the submission of a satisfactory business case by the School concerned;**
- **The Council reserves the right to recover a proportion of funding allocated towards the cost of pay protection, should a school that has received funding through this decision decide to restructure again in the future e.g. as a result of increasing pupil numbers.**

9 WELL-BEING ASSESSMENT - PUBLIC SERVICES BOARD

The report of the Chief Executive was presented seeking the Executive's approval of the draft Assessment of the Local Well-being for Anglesey.

The Anglesey and Gwynedd Partnership Unit Manager reported that a Joint Board between Anglesey County Council and Gwynedd Council has been established and lead on the work on preparing the assessment across both counties. The new Well-being of Future Generations Act (Wales) 2015 has established Public Services Boards for each local authority area to make sure that public bodies work together to create a better future for the people of Wales. A number of public drop-in sessions were held and there was an on-line questionnaire so that residents could express their opinion about their communities.

The aim of the research and the drop-in sessions was to enable the Board to draw up an assessment that would in the long run lead to a plan which would focus on improving the Well-being of Gwynedd and Môn. This is a draft of the assessments to create a Well-being Plan. It is important that the assessments are a fair reflection of our communities, and that it looks at the challenges and the opportunities ahead.

It was RESOLVED to note the contents of the Assessment of Local Well-being for the area of Anglesey Local Authority.

10 CSSIW INSPECTION OF CHILDREN'S SERVICES IN ANGLESEY

The joint report of the Interim Head of Children's Services (Operational) and the Interim Head of Strategic Services, Children's Services was presented to the Executive with regard to the CSSIW Report on Inspection of Children's Services in November 2016.

The Portfolio Holder for Housing and Social Services said that the service accepts the Recommendations within the CSSIW report and will work closely with CSSIW Inspectorate for the next 18 months to improve and enhance the Children's Services on Anglesey. An Improvement Plan was set up before the inspection in November 2016 and resources has been put in place in the service and further resources will also be made if required. He noted that the Lead Inspector and Inspector from CSSIW addressed the Corporate Scrutiny Committee on 13th March, 2017 and Children's Well-Being Panel on the 10th March, 2017.

The Assistant Chief Executive (Governance and Business Process Transformation) and Director of Social Services referred to the correspondence attached to the report by the Assistant Chief Inspector of CSSIW which identifies the challenging context the Children's Services has faced over the last two years. However, she noted that it is important for the service to move forward. The services has been working on the Improvement Plan for over a year and major improvements have been made which is reported at Appendix 2 of the report. She further noted that a meeting with CSSIW will take place again at the end of the week to discuss the Improvement Plan in some detail and she said that minor amendments will need to be made before it is published formally in due course.

Councillor R. Meirion Jones, Chair of the Corporate Scrutiny Committee said that detailed discussion took place at the Corporate Scrutiny Committee held on 13 March, 2017 when the Lead Inspector, Ms. Bobbie Jones and Mr. Marc Roberts a member of the CSSIW Inspection team addressed the meeting on the key findings of the inspection held in November 2016. The designated Director of Social Services and the Interim Head of Children's Services also submitted a report on the finding of the CSSIW report and how the services will address the issues raised. He noted that the Corporate Scrutiny Committee recommended that the Executive accepts the response of the Interim Head of Children's Services as the basis for significant improvement in Children's Services over the next 12 to 18 months. As part of an improvement programme a training and development plan is to be put in place from May, 2017 in order to support the Members to monitor and scrutinize progress and the distance travelled. The plan to also include training on performance monitoring of Children's Services and in particular the quality of services and the experience of individuals receiving support and/or services i.e. the voice of the user. That the remit and role of the Member Panel be further developed to monitor and scrutinize progress and distance travelled with the service improvement plan. This work-stream to include benchmarking against good practice. That monitoring of progress in Children's Services is a standing item on the agenda of the Corporate Scrutiny Committee. That the Executive prioritises a sufficient resource for the implementation of the improvement plan.

The Chair of the Corporate Scrutiny Committee further said that it is important that the Children's Services moves forward to prepare a remit and clear objectives for the new Children's Panel that will come into force under the new administration of the Council in May, 2017. This Panel will be monitoring progress of the distanced travelled, monitoring performance, and will look specifically at quality matters and the voice of the user.

The Chair said that as Leader of the Council he accepted the Recommendations contained in the CSSIW Inspection Report of Children's Services. He accepted that the retention and recruitment of qualified staff has been an issue within the service but he said that other local authorities also face a similar situation due to the nature of the service and the complex work involved in Children's Services. He referred to the Improvement Plan and the vision of the service to attract staff and afford adequate training and support the service. The Leader further stated that this service needs continued scrutiny and that a Children's Service Scrutiny Sub-Committee needs to be established for the next 5 years and beyond. He further stated that a briefing session is to be arranged to raise Members awareness of the remit of the Preventative Service and how it is working alongside the Performance Plan put in place to address issues within Children's Services.

The Portfolio Holder for Finance said that he agreed that the retention and recruitment of qualified staff and sickness has been an issue within the Children's Services and the considerable increase in cases has also been an issue. He noted that resources has been afforded over the last few years towards this service and any further resources will be inputted into the service. The Executive agreed last summer to establishing a budget for the Edge of Care Team and it is hoped that the creation of this Team will see fewer case referrals to the Children's Services.

It was RESOLVED :-

- **To note the outcomes of the Inspection of Children's Services that took place in November, 2016;**
- **To note and confirm that the Recommendations are accepted;**
- **To note that the Recommendations and actions to address them have been incorporated in the Service Improvement Plan.**

11 HOUSING REVENUE ACCOUNT BUSINESS PLAN 2017-2047

The report of the Head of Housing Services was presented to the Executive in relation to the above.

The Portfolio Holder for Housing and Social Services said that Business Plan forms the primary tool for financial planning of the delivery and management of the Council's housing stock. The Council, through its Housing Revenue Account (HRA) owns and manages nearly 3,800 properties and just over 700 garages across the Island. He noted that over £3m has been included within the revenue budget for repairs and maintenance works to housing stock and in addition £4.125m has been budgeted in 2017/2018 for a development programme of acquisitions and new build council housing on the Island. The Business Plan assumes a development programme of social housing of 30 units in 2017/18 and thereafter until 2030.

It was RESOLVED :-

- **To approve the Housing Revenue Account (HRA) Business Plan 2017-2047, and in particular the HRA budget for 2017-2047 as set out within the Plan, for submission to Welsh Government;**
- **To approve the proposed Housing Capital Programme for 2017-2018, as set out in Appendix 3 of the report;**
- **To delegate authority to the Head of Housing Services and the Head of Function (Resources)/Section 151 Officer to make any amendments to the Business Plan prior to submission to Welsh Government.**

12 INTERIM HOMELESSNESS STRATEGY

The report of the Head of Housing Services was presented to the Executive for consideration with regard to the interim Homelessness Strategy and Work plan for 2017/2018.

The Portfolio for Housing and Social Services said that local authorities are required to form a Homelessness Strategy in order to prevent homelessness, provide suitable support for people who are homeless or who are at risk of becoming homeless. The local authorities of North Wales have expressed their intention to create a Regional Strategy with each Local Authority forming a Local Work Plan for a period of 5 years.

The Executive questioned whether a Regional Strategy for 5 years would address a large influx of people that will be coming to the Island with regard to the building of the potential Wylfa Newydd development and whether local people will be able to compete and afford private rented accommodation during the period of building Wylfa Newydd. The Head of Housing Services responded that negotiations have been undertaken with the developers of Wylfa Newydd and she assured that work will be undertaken to mitigate any effect of such large developments would have on the rented accommodation on Anglesey. She further said that the Authority has a Business Plan to build social housing until 2030 and the Council is working closely with the 3 Housing Associations to increase the housing stock on the Island.

RESOLVED to approve the interim Homelessness Strategy and Work Plan for the period 2017/2018, after which it is intended to present a Regional Strategy and Local Work Plan for a period of 5 years.

13 ANGLESEY AND GWYNEDD JOINT PLANNING POLICY

The report of the Head of Regulation and Economic Development was presented to the Executive for consideration with regard to a proposal to continue the collaborative arrangement for the delivery of a Joint Planning Policy Service for the Isle of Anglesey County Council and Gwynedd Council for a further 5 years.

The Portfolio Holder for Planning, Public Protection and Economic Development said that in June 2010 both Gwynedd and Anglesey Councils agreed to form a Joint Planning Policy Service. Preparing and delivering is the main output of the Planning Policy Unit's work as every Local Planning Authority is required to produce a Local Development Plan. At the meeting of the Joint Local Development Plan Panel held on 24 June, 2016 it was agreed that it is an opportune time to review the current arrangements of the Joint Planning Policy service for Anglesey and Gwynedd Councils.

The Chair said part of the work of the Joint Planning Policy Unit is to prepare Supplementary Planning Guidance's for different topics. He noted that a new Supplementary Planning Guidance with regard to Tourism Accommodation would be required as a matter of urgency.

The Executive considered that monitoring reports need to be submitted to the Planning and Orders Committee and the Executive on a quarterly basis together with an Annual Report being submitted to the full Council on the work of the Joint Planning Policy Service.

It was RESOLVED :-

- **To approve the proposal to continue to deliver the Joint Planning Policy Service for the Isle of Anglesey County Council and Gwynedd Council for a further 5 years;**
- **To authorise a Senior Officer from the Regulation Department and the Legal Section to review and agree a new collaboration agreement in order to extend the period of joint working to include reviewing and agreeing**

arrangements for the administration, operation and management of the Joint Planning Policy Unit;

- **That quarterly progress reports be submitted to the Executive and the Planning and Orders Committee for information, with an Annual Report being submitted to the Full Council.**

14 ENVIRONMENTAL ENFORCEMENT TRIAL

The joint report of the Head of Highways, Waste and Property and the Head of Regulation and Economic Development was presented to the Executive for consideration with regard to establishing an Environmental Enforcement Trial.

The Portfolio Holder for Highways, Property and Waste Management said that the Council is considering entering into a 12 month trial with a company to issue fixed penalty notices for environmental crimes including littering, dog fouling and fly-tipping.

The Head of Highways, Waste and Property said that a private waste enforcement company known as Kingdom carries out the issuing of fixed penalty notices for littering and dog fouling for several local authorities. He noted that if the trail to issuing fixed penalty notices for littering, fly-tipping and dog fouling is successful then considering needs to be given to extending the contract to issue Penalty Notices for On-Street and Off-Street Parking.

Councillor Peter Rogers having requested to address the meeting said that the area of Newborough is experiencing dire parking issues and there is a need to include the issue of Penalty Notices for On-Street and Off-Street Parking within the contract with the private enforcement company Kingdom as a matter of urgency.

It was RESOLVED :-

- **To authorise the Council to enter into a 12 month trial with Kingdom to issue fixed penalty notices for environmental crimes including littering, dog fouling and fly-tipping, based on Option 3 noted in the report, with an option to extend for a further 12 months, subject to the agreement for both parties;**
- **To authorise the Head of Highways, Waste and Property and the Head of Regulation and Economic Development to appoint designated Kingdom enforcement staff as Authorised Officers of the Council to enable them to carry out enforcement work including issuing of relevant fixed penalty notices;**
- **To authorise the relevant Head of Service to use any income generated from the issuing of fixed penalty notices for the purpose of meeting their service environmental objectives;**
- **If after the initial three month period of the trial the service considers the pilot scheme is proceeding well, then the trial can be extended to include providing Penalty Notices for On Street and Off Street Parking subject to legal opinion with regard to TUPE obligations.**

15 WELSH IN EDUCATION - STRATEGIC PLAN 2017-2020

The report of the Head of Learning was presented to the Executive for consideration with regard to all local authorities expected to present the Welsh in Education Strategic Plan to the Welsh Government.

The Head of Learning said that over the past few months the Welsh in Education Strategic Plan has been subject to consultation with the Council Language Forum, the schools and other expected stakeholders and there was an opportunity for the public and relevant organisations to respond. The Strategic Plan was modified in light of the consultation and it was agreed to add the Action Plan for delivering the Welsh in Education Strategic Plan objectives. She said that Mr. Alun Davies A.M., the Minister for responsibilities for Lifelong Learning and Welsh Language has announced in the last week that he is to hold an emergency review of Welsh in education. She noted that she considered that it is anticipated that this matter will have to be reviewed to comply with the ambitions of the Welsh Government to aim for 1 million Welsh speakers by 2050.

Councillor R. Meirion Jones the Shadow Portfolio Holder for the Welsh Language said that the only way the Welsh Government is to achieve 1 million Welsh speakers by 2050 is affording children the opportunities in both the Welsh and English language equally within schools.

It was RESOLVED :-

- **To approve the Welsh in Education Strategic Plan 2017-2020;**
- **To approve the Action Plan for delivering the Welsh in Education Strategic Plan objectives;**
- **To approve the review of the Anglesey Education Language Policy in light of the Welsh in Education Strategic Plan and the Isle of Anglesey County Council's language policy.**

16 LOWERING THE AGE OF ADMISSION AT YSGOL BRYNSIENCYN

The report of the Head of Learning was presented for consideration by the Executive with regard to the lowering of the age of admission at Ysgol Brynsiencyn.

It was RESOLVED that the age of admission to Ysgol Brynsiencyn be lowered so as to admit pupils part time from September 2017.

17 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED to adopt the following:-

“Under Section 100(A)(4) of the Local Government Act 1972, to exclude the press and public from the meeting during discussion on the following item on the grounds that it may involve the disclosure of exempt information as defined in Schedule 12A of the said Act and in the attached Public Interest Test.”

18 TRANSFORMATION OF THE CULTURE SERVICE - HERITAGE ASSETS

The report of the Head of Learning in relation to progress to date on the outsourcing of Council's heritage assets was presented to the Executive for consideration.

It was RESOLVED :-

- **To accept the update report on outsourcing of heritage assets;**
- **To agree that Officers may continue to negotiate the outsourcing of heritage assets with interested parties with a view to the Executive making a final decision in November, 2017;**
- **To approve the Business Plan for Oriel Ynys Môn and that a monitoring report on the performance of the Oriel be submitted every six months to the Executive.**

The meeting concluded at 11.35 am

**COUNCILLOR IEUAN WILLIAMS
CHAIR**

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CORPORATE PARENTING PANEL

Minutes of the meeting held on 6 March 2017

PRESENT: Dr Caroline Turner (Assistant Chief Executive & Designated Statutory Director of Social Services (In the Chair)

Councillor K P Hughes (Portfolio Member for Education),
Councillor Dylan Rees (Partnership and Regeneration Scrutiny Committee),
Mr Douglas Watson (Chair Anglesey Foster Carers' Association),
Mr Llyr Bryn Roberts (Interim Head of Children's Services),
Alex Kaitell (Interim Principal Operations Officer),
Dawn Owen (Child Placement Team Manager),
Mr. Huw Owen (LAC Team Manager),
Heulwen Owen (LAC Education Liaison Officer),
Llinos Edwards (LAC Nurse – BCUHB),
Enid Christie (Senior Manager – Education Department),
Liz Fletcher (Betsi Cadwaladr University Health Board),
Mairwen Hughes (Committee Officer).

APOLOGIES: Dr Gwynne Jones (Chief Executive) (Chair of the Corporate Parenting Panel),
Councillor Aled Morris Jones (Portfolio Member for Housing and Social Services),
Councillor Ann Griffith (Corporate Scrutiny Committee),
Dr Einir Thomas (Education Officer - ALN).

ALSO PRESENT: Councillor Ieuan Williams (Leader of the Council)

1 DECLARATION OF INTEREST

No declaration of interest was received.

2 MINUTES OF THE 5TH DECEMBER, 2016 MEETING

The minutes of the previous meeting of the Corporate Parenting Panel held on 5 December, 2016 were presented and confirmed as correct.

3 MATTERS ARISING

- **Children Missing from Care**

Submitted – a report by the Interim Principal Operations Officer outlining details of children looked after in Anglesey who have been missing from care.

The Interim Principal Operations Officer reported that the key corporate parenting responsibility is to ensure that children looked after by the Local Authority are adequately protected and their welfare is promoted. The All

Wales Missing Protocol provides a clear multi agency response to children missing from care (copy of the protocol was attached to the report). She said that the Children's Service, Police and other agencies have a statutory responsibility to safeguard children including children missing from care. Accordingly to data provided by North Wales Police between February 2016 and February 2017, 7 children/young people who were looked after, residing on Anglesey went missing but only 3 of these were looked after by Anglesey Children's Services. Barnardo's as an independent voluntary organisation has been commissioned to complete all missing return home interviews across North Wales including for Anglesey Children/Young people. However, due to this funding ceasing at the end of March, 2017 the responsibility will fall on the children's social workers to undertake interviews/visits and this may raise an issue due to children/young people being more likely to speak and share information with an independent person rather than a social worker. She further said that a review of the electronically recording system is required to record the missing children/young people. She noted that the Designated Statutory Director of Social Services should be briefed on a regular basis on the children missing from care.

The Officer suggested that the Corporate Parenting Panel may explore further in 12 months' the response and the resources needed by the Social Services Department with regard to issues raised in the report.

It was agreed to note the report.

ACTION : That the Corporate Parenting Panel be afforded an update report in 12 months.

- **County Children in Care (CIC) Progress Tracking Group**

The LAC Education Officer said that the first Tracking Panel was held on 9 February, 2017 where a small number of children who have acute educational needs were discussed. It has been agreed that each child/young people in care needs to be discussed individually. She said that it is intended to firstly start with the children in secondary schools and to invite a representative from each of the 5 Secondary Schools on the Island to attend. Discussions will focus on the child/young person's educational needs and whether extra resources need to be put in place to support these children. The LAC Education Officer said that she has incorporated this matter within her report at item 6 on the agenda.

It was RESOLVED to note the information.

ACTION : An update report be afforded to the Corporate Parenting Panel in due course.

- **Leaving Care Arrangements**

The Interim Head of Children's Service said that one element of the Service Improvement Plan is to develop services for young people who leave care.

This project has been developed over the last 12 months in response to the recommendations of the CSSIW Inspection Report 2014 to address issues for people leaving care arrangements. He gave an update to the Panel on the progress of the scheme for young people who require/are eligible for after care by the service. Feedback has been sought from these young people as to how the leaving care arrangements can be improved but take-up of the scheme has not been high. Work has been undertaken with the Housing Services with regard to developing an After Care Joint Protocol with regard to providing accommodation support for young people who leave care. He further said that further work needs to be undertaken with regard to the Supported Lodgings project.

The Officer said that discussions have been undertaken with the Human Resources Department and Betsi Cadwaladr University Health Board with regard to avenues of work experience for young people in care and who have left care. The Children's Commissioner has highlighted the need for work experience, apprenticeships opportunities for young people in care and who are leaving care. It was noted that the Children's Commissioner will be visiting the Authority at the end of March.

Questions were raised as to how many young people have taken up the 'When I am Ready' scheme. The Interim Principal Operations Officer responded that 3 young people have taken the 'When I am Ready' scheme and it is expected that the Authority should be able to support and provide guidance for such a small uptake of the scheme. **She said that an update report on the scheme together with the leaving care provision of looked after children needs to be reported to the Corporate Parenting Panel.** The Interim Head of Children's Service said that it would be advantages for the Corporate Parenting Panel to be afforded information about the examination results and where the young people in care have decided to carry on their further education. The LAC Nurse said that Health needs to be part of the Service Improvement Plan and she would discuss the matter with the Interim Principal Operations Officer and Liz Fletcher from Betsi Cadwaladr University Health Board in due course.

It was RESOLVED to note the information.

ACTION : That a report be provided to the next Panel as noted above.

- **Mental Health Provision for Looked After Children**

The LAC Nurse said that the Panel at its last meeting requested that a regional review on the effectiveness of the Looked After Children Mental Health Pathway as well as on the timing of mental health assessment for looked after children when entering the care system needs to be prioritised. She noted that following discussions with the Interim Principal Operations Officer of Anglesey Council it was agreed that the matter should be discussed with the neighbouring authority at Gwynedd Council. As yet the meeting with representatives from both authorities has not taken place. She considered that the matter may be discussed through CAMHS to ensure that looked after

children receive adequate mental health service and she would discuss the matter with Liz Fletcher (Betsi Cadwaladr University Health Board) with regard to the next steps to be taken in respect of this matter.

It was agreed that the matter be discussed at the next meeting of the Corporate Parenting Panel following discussions with Health Board.

ACTION : As noted above.

4 TROS GYNNAL ADVOCACY SERVICE

It was agreed that the item be discussed at the next meeting of the Corporate Parenting Panel as a representative of the Tros Gynnal Advocacy Service was unable to attend this meeting.

The Chair requested that information be included in the report about the number of service users requiring the service in the Welsh language.

5 REPORT OF THE INDEPENDENT REVIEWING OFFICER

The report of the Independent Reviewing Officer for Quarter 3 2016/17 was presented for the Panel's consideration. The report provided quantitative data in relation to the number of looked after children; their legal status; the number and nature of the placements made; the statutory visits undertaken, the performance of the IRO against key indicators and the caseload of the IRO.

As the Independent Reviewing Officer was not present the Chair reported on the following main considerations :-

- At the end of quarter 2 a total of 135 children and young people were accommodated by Ynys Môn County Council but by Quarter 3 this figure has increased by one to 136;
- As previously shared in the quarterly reports, there has been a gradual increase in the overall 'looked after' population since Q1; in 2014/15 figures stood at 78 children and young people. This shows that there has been a significant increase in the number of children and young people accommodated by Ynys Môn County Council as illustrated by the graph in A (iii);
- In terms of legal status, there has been a slight increase in the number of children and young people on Full Care Orders to the Authority and similarly, there is a slight increase in the number of children and young people who are accommodated with parental consent under Section 76 of the Social Services and Wellbeing (Wales) Act 2014.
- Safeguarding is the main reason children and young people are accommodated by Ynys Môn County Council as illustrated by the graph in C;
- The graph at D (i) demonstrates the age groups of the children and young people currently looked after by Ynys Môn County Council with 36 children in the age group 0 to 4 years old and increase from Q1 of 31 and Q2 of 35; 42 children in the age group 5 to 10 years old an increase from Q1 and Q2 from 37; 41 children and young people in the age group 11 to 16 years old have

- seen an increase from Q1 at 39 to 44 in Q2; 17 young people in the age group 16+, an increase from 14 in Q1 to 16 with a further increase in Q2 to 17;
- Children and young people of Ynys Môn are accommodated in a variety of different settings which was highlighted within the report at E (i) with an increase in the number of children and young people placed at home with their parents – 16 in total. This is due to the Court instructions to place the children at home with the parent(s) under Regulation 38 whilst the parental assessment is continued ‘in the community’. There has been an increase in the number of children and young people placed in Residential Units out of County since the last quarter due to their behaviour being deemed problematic. A large number of Ynys Môn children and young people are placed with their families or friends.
 - There has been an increase in the number of LAC reviews held within the timescale from 85.96% to 92.94%. 84 LAC reviews were held in Quarter 3 of which 62 were within the county and 22 out of county. **The Panel wished to thank the Officers for their work to increase the LAC reviews and it was hoped that a further increase will be reported within the Quarter 4;**
 - There has been a trend in the number of children and young people having being placed with ‘friends and families’ under Regulation 38. The outcome is far more beneficial both in the short and long term, than if they were placed with foster carers or in residential units and out of county. 16 young people subject to a Care Order are placed at home with their parent(s) under ‘Placement with Parents’, however a small number are placed with their parent(s) by the Court under Regulation 38(6) and therefore the family’s assessment will continue to be completed in the community;
 - The IRO case load continues to be very high. There is support available, especially with the out of county’s LAC reviews. An Independent Safeguarding and Reviewing Officer was duly appointed in October, but this individual left to take up another post at the end of November 2016; this post will need to be advertised once more.
 - Issues have been raised that no regular or consistent administration support is available which impacts not only on minute taking unavailable to the Court but also to the families in a timely manner. The Chair said that the administration support post has now been approved and measures will be undertaken to fill the post in due course;
 - Areas of concerns identified at the last meeting, as noted in Page 7 (ix) of the report will be continually monitored and any concerns shared with initially the team manager. **The Panel requested an update report of the details of the monitoring of the areas as noted on Page 7 (ix) at the next meeting of the Corporate Parenting Panel.**

The Interim Principal Operations Manager reported that the report does not specify how many children are on Care Orders or Interim Care Orders. However she noted that there are National issues due to the stance or view in respect of ‘Children Looked After’ whether that was the appropriate use of voluntary accommodation and local authorities should be taking swifter actions to go into Court proceedings to obtain parental responsibilities for that group of young people.

The Panel considered the information presented and it raised the following issues :-

- The Panel sought clarification as to the number of children/young people on the 'at risk' register compared to children/young people in care and whether this information should be within the terms of reference of the Independent Reviewing Officer report. The Panel was informed that the remit of the Independent Reviewing Officer and the Corporate Parenting Panel is to deal with children/young people who are in care. Children/young people on the 'at risk' register are discussed within the Gwynedd and Anglesey Safeguarding Board together with the Regional Board. Since the authority has agreed to invest resources in the Edge of Care Team it was suggested that the Panel be afforded information of the work of the Edge of Care Team once it has been established. The Interim Principal Operations Manager said that it would be useful to have information within the Independent Reviewing Officer report with regard to details of the children/young people who have exited from care i.e. whether into adoption or living with families;
- The Panel requested that details of children and young people whose legal status needed to be assessed and the numbers/statistics of families who require intensive support needs to be incorporated within the Independent Reviewing Officer Q4 report to the next meeting of the Corporate Parenting Panel;
- The Panel sought clarification that LAC reviews have consistently identified the need to re-assess the family situation in order to revoke the Care Orders. Comments were made that the locations to hold such LAC review is not always suitable. **Information should be afforded to the Panel whether further resource is required to enable a more effective procedure and identify a more suitable location to carry out LAC reviews in the future.**

It was AGREED to accept the report of the IRO and the recommendations as noted above.

ACTION : The IRO to include the recommendations as noted above in the Quarter 4 report to the next meeting.

6 SERVICE REPORTS

6.1 The report of the Child Placement Team Manager was presented for the Panel's consideration.

The Panel considered the report and noted the following :-

- The Panel noted that the retention of foster carers remains high on the agenda for the fostering service and the Recruitment and Marketing Officer plays a key part in this. Questions were raised as to how many foster parents have been lost during last year and how many foster parents have moved from the local authority to the private sector. The Child Placement Team Manager responded that she was unaware that any foster parents had move to the private sector during the last year; she noted that she would prepare a report for the next meeting with regard as to the number of foster parents have been lost together with an account of the different circumstances as to why they have ceased to be foster parents;

- The Panel sought clarification as to whether the foster parents consider that they are receiving adequate support from the local authority. The Chair Anglesey Foster Carers' Association said that some families may experience more challenging children/young people which may require more support from the authority.
- The Panel questioned as to whether the Independent Reviewing Officer has a role to monitor as to why a foster family cease to be foster carers. **It was also suggested that the Fostering Panel should also be afforded more training on a regular basis when considering recruitment of foster parents.**
- The Panel noted that capacity of the Child Placement Team has been under pressure during Quarter 2 as three members of the team were absent on long term sickness. The remaining three Social Workers have been sharing the workload of those who have been absent and responding to duty referrals and emergencies. By the end of quarter 3 the three members of staff who have been on long term sickness have returned with phased return and return to work plans.

It was AGREED to accept and to note the report.

ACTION : The Child Placement Team Manager to afford the Corporate Parenting Panel with details of the number of foster parents who have ceased to be foster parents as noted above.

6.2 The LAC Nurse verbally addressed the Panel with regard to health issues and the information was noted.

NO FURTHER ACTION ENSUING

6.3 The report of the LAC Education Officer was presented for the Panel's consideration.

The Panel noted that children in care's educational attainment should be monitored. Their projected achievements in gaining GCSE's, A Levels and potential of attaining University and further education places needs to be looked upon, with closer working between departments within authority.

It was AGREED to accept and to note the report.

NO FURTHER ACTION ENSUING

6.4 The report of the LAC Team Manager was presented for the Panel's consideration.

The Panel considered the report and noted the following :-

- The LAC Team has now seen a period of stability with staff members remaining constant. There continues to be a dependency on agency Social Workers, however two members of staff have recently returned following maternity leave;

- The plan for the LAC Team going forward was noted as number 8 within the report.

It was AGREED to accept the report and the plan set out for the LAC Team as noted above.

NO FURTHER ACTION ENSUING

7 THE NATIONAL FOSTERING FRAMEWORK : CORPORATE PARENTING

To note that the National Corporate Parenting Conference is to be held in Wrexham on 28 March, 2017.

8 MEETINGS OF THE PANEL FOR 2017/18

It was noted that the Panel's next meetings are as follows :-

2.00 p.m. on Monday, 10th July, 2017

2.00 p.m. on Monday, 11th September, 2017

2.00 p.m. on Monday, 11th December 2017

2.00 p.m. on Monday, 19th March, 2018

The meeting concluded at 4.05 pm

**DR CAROLINE TURNER
IN THE CHAIR**

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	24 April 2017
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Ieuan Williams
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers May – December 2017;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

* Key:
Strategic – key corporate plans or initiatives
Operational – service delivery
For information

B – What other options did you consider and why did you reject them and/or opt for this option?

-

C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

E – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Corporate Directors and Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
5	Human Resources (HR)	
6	Property	
7	Information Communication Technology (ICT)	
8	Scrutiny	
9	Local Members	Not applicable.
10	Any external bodies / other/s	Not applicable.

* Key:

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For information

2

F – Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
FF - Appendices:		
The Executive's Forward Work Programme: May – December 2017.		

G - Background papers (please contact the author of the Report for any further information):

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2017

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The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

Page 24 It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **May – December 2017** is outlined on the following pages.

* Key:

S = Strategic – key corporate plans or initiatives

O = Operational – service delivery

FI = For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

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Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
April 2017						
1	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 24 April 2017
2	Childcare Sufficiency Assessment Approval.	The approval of the full Executive is sought before submitting the Assessment to Welsh Government.	Learning	Delyth Molyneux Head of Learning Cllr Kenneth P Hughes		The Executive 24 April 2017
3	To Make Changes to the Constitution to Reflect Requirements on the Planning Committee as Required by Recent Regulations		Regulation and Economic Development / Council Business	Dylan Williams Head of Regulation and Economic Development / Lynn Ball Head of Function Cllr Richard Dew		The Executive 24 April 2017
June 2017						
4	Welsh Language Standards Annual Report Approval of report.	Portfolio holder with responsibility for the Welsh language.	Council Business	Huw Jones Head of Democratic Services Relevant portfolio holder	To be confirmed	Delegated decision June 2017

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5 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Relevant portfolio holder		The Executive 12 June 2017	
6 Corporate Scorecard – Quarter 4, 2016/17 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation Relevant portfolio holder	26 June 2017	The Executive 12 June 2017	
7 2016/17 Revenue and Capital Budget Monitoring Report – Quarter 4 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Relevant portfolio holder		The Executive 12 June 2017	
8 Safety Assessments of Walked Routes to Schools Adoption of procedure.		Learning / Highways Waste and Property	Delyth Molyneux Head of Learning / Dewi Williams Head of Highways, Waste and Property Relevant portfolio holders		The Executive 12 June 2017	

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9	Energy Efficiency Strategy		Highways, Waste and Property Dewi Williams Head of Highways, Waste and Property Relevant portfolio holder		The Executive 12 June 2017	
10	Gypsies and Traveller Sites		Housing Shan Lloyd Williams Head of Housing Services Relevant portfolio holder		The Executive 12 June 2017	
11	Syrian Refugees Update		Housing Shan Lloyd Williams Head of Housing Services Relevant portfolio holder		The Executive 12 June 2017	
12	Waiving of Tendering Requirements for the Care and Support Provision Contract	This is a matter for the full Executive as it involves a change to the usual tendering procedure.	Adults Services Alwyn Jones Head of Adults Services Relevant portfolio holder		The Executive 12 June 2017	

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July 2017						
13	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Relevant portfolio holder		The Executive 17 July 2017
14	Schools' Modernisation – Llangefni Area - Statutory Consultation To consider the report on the statutory consultation.		Learning	Delyth Molyneux Head of Learning Relevant portfolio holder	26 June 2017	The Executive 17 July 2017
15	Schools' Modernisation - Strategic Outline Programme – Band B (2019-2024) Approval of the strategic outline programme.		Learning	Delyth Molyneux Head of Learning Relevant portfolio holder	TBA	The Executive 17 July 2017
16	Smallholdings Programme of Improvements – update		Highways, Waste and Property	Dewi Williams Head of Highways, Waste and Property Relevant portfolio holder	26 June 2017	The Executive 17 July 2017

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17	Vacant Homes Strategy	Housing	Shan Lloyd Williams Head of Housing Services Relevant portfolio holder		The Executive 17 July 2017	
18	Annual Report of the Statutory Director of Social Services 2016/17(S) Endorsement of report for submission to Council.	Social Services	Caroline Turner Assistant Chief Executive – Governance and Business Process Transformation Relevant portfolio holder	26 June 2017	The Executive 17 July 2017	26 September 2017

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September 2017						
19	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Relevant portfolio holder		The Executive 18 September 2017	
20	Annual Performance Report (Improvement Plan) 2016/17 Approval of report and recommendation to full Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation Relevant portfolio holder	4 September 2017	The Executive 18 September 2017	26 September 2017
21	Corporate Plan 2017 – 2022 Approval of report and recommendation to full Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation Relevant portfolio holder	4 September 2017	The Executive 18 September 2017	26 September 2017
22	Corporate Scorecard – Quarter 1, 2017/18 (S) Quarterly performance monitoring report.	Corporate Transformation	Scott Rowley Head of Corporate Transformation Relevant portfolio holder	4 September 2017	The Executive 18 September 2017	

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23 2017/18 Revenue and Capital Budget Monitoring Report – Quarter 1 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Relevant portfolio holder		The Executive 18 September 2017	
24 Proposed changes to the Contract Procedure Rules To recommend to the full Council the amendments proposed by the Procurement Section before a final decision by the Council.	Collective decision required by the Executive in order to put forward a recommendation to the Council as a final decision will involve amendment to the Constitution.	Resources / Council Business	Marc Jones Head of Function – Resources / Section 151 Officer Lynn Ball Head of Function – Council Business / Monitoring Officer Relevant portfolio holders		The Executive 18 September 2017	26 September 2017
25 CSSIW Inspection of Children's Services in Anglesey – Improvement Plan		Children's Services	Llyr Bryn Roberts Interim Head of Children's Services Relevant portfolio holder		The Executive 18 September 2017 To be confirmed.	

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October 2017						
26	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Relevant portfolio holder		The Executive 30 October 2017
27	Schools' Modernisation – Llangefni Area - Outline Business Case		Learning	Delyth Molyneux Head of Learning Relevant portfolio holder		The Executive 30 October 2017
November 2017						
28	2018/19 Budget (S) To finalise the Executive's initial draft budget proposals for consultation.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Council Business	Marc Jones Head of Function – Resources / Section 151 Officer Relevant portfolio holder	17 October 2017	The Executive 6 November 2017

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29 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Relevant portfolio holder		The Executive 27 November 2017	
30 Corporate Scorecard – Quarter 2, 2017/18 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation Relevant portfolio holder	13 November 2017	The Executive 27 November 2017	
31 2017/18 Revenue and Capital Budget Monitoring Report – Quarter 2 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Relevant portfolio holder		The Executive 27 November 2017	
32 Transformation of the Library Service		Learning	Delyth Molyneux Head of Learning Relevant portfolio holder	13 November 2017	The Executive 27 November 2017	

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33	Transformation of the Culture Service	Learning	Delyth Molyneux Head of Learning Relevant portfolio holder	14 November 2017	The Executive 27 November 2017	
December 2017						
34	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Relevant portfolio holder		The Executive 18 December 2017	

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ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	Executive Committee
Date:	24th April 2017
Subject:	Childcare Sufficiency Assessment & Action Plan
Portfolio Holder(s):	Councillor Kenneth P Hughes
Head of Service:	Mrs Delyth Molyneux
Report Author: Tel: E-mail:	Anwen Le Cras, Childcare Development Officer 01248 725805 anwenlecras@ynysmon.gov.uk
Local Members:	

A –Recommendation/s and reason/s
<p>The Childcare Act 2006 places a statutory duty on all Local Authorities in Wales to:</p> <ul style="list-style-type: none"> • Ensure sufficient childcare is available • Undertake childcare sufficiency assessments; and • Provide information, advice and assistance relating to childcare to parents, prospective parents and those with parental responsibility or care of a child. • <p>Under Section 26 of the Act, Local Authorities are required to complete a Childcare Sufficiency Assessment and Action Plan every 5 years. Annual Progress Reports will be required to detail the progress which has been made against the actions, priorities and milestones in the action plan.</p> <p>We have undertaken our first full assessment since the revised guidance was issued in July 2016. This to be published by 30th April 2017.</p> <p>The Assessment</p> <p>Consultations were undertaken with:</p> <ul style="list-style-type: none"> • Childcare Providers • Parents • Children • Partner agencies <p>Other data which informed the assessment:</p> <ul style="list-style-type: none"> • Population data and projections • Birth rates • Local Well Being Needs Assessment • Employment and income

Key Messages

1. The Isle of Anglesey generally has a wide variety of childcare in various locations across the county.
2. The main towns all have sufficient childcare availability for children 0 – 4 years in day nursery and childminder provision.
3. All the County Primary schools offer a childcare club from 8.00am followed by a free breakfast club from 08.25am.
4. Childcare providers are supported through a variety of means:
 - Development Officer Support.
 - Training Programme.
 - Grant funding.
 - Family Information Service support and marketing.

Gaps in provision

1. A lack of childminders in the rural areas of Bro Aberffraw and Bro Rhosyr and in the Talybolion area.
2. A lack of Welsh speaking childminders across the county.
3. Breakfast clubs for children aged 3 years old in part time education settings.
4. Flexible pricing options for parents who work part time during school hours.
5. A number of After Schools clubs are currently unregistered. Parents using these settings are not able to access financial support with their childcare costs.
6. No Registered After School or Holiday Provision in Llangefni which has a primary school population of 547 pupils.
7. Lack of regular and reliable out of school provision for pupils in secondary schools.

Addressing the issues

An action plan has been complete in order to address the identified gaps, which includes:

- Targeted marketing and recruitment to increase the number of childminders in rural areas.
- Work in partnership with Menter Iaith and Mudiad Meithrin to improve Welsh language provision.
- Business support to voluntary committees and partnership working with schools to increase number of registered after school, wrap around and holiday clubs.
- Encourage providers to consider flexible hours and pricing structure.
- Continue to deliver a full training programme to the childcare workforce to ensure quality and sustainability.
- Ensuring that parents receive full information about the types of financial support available to them to help with childcare costs.
- Review the after school provision available for secondary school pupils.

The Executive Committee is asked to accept the Childcare Sufficiency Assessment and Action Plan for publication and to be presented to the Welsh Government by 30th April 2017

B – What other options did you consider and why did you reject them and/or opt for this option?

N/A

C – Why is this a decision for the Executive?

To ensure compliance with statutory duty arising from Section 26 of the Childcare Act 2006

CH – Is this decision consistent with policy approved by the full Council?

D – Is this decision within the budget approved by the Council?

DD – Who did you consult?		What did they say?
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	Supportive of the report.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Procurement	
8	Scrutiny	
9	Local Members	
10	Any external bodies / other/s	

E – Risks and any mitigation (if relevant)

1	Economic	
2	Anti-poverty	

3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	

F - Appendices:
Childcare Sufficiency Assessment 2017 – Action Plan 2017 - 2022

FF - Background papers (please contact the author of the Report for any further information):
Childcare Sufficiency Assessment 2017 - Report

Childcare Sufficiency Assessment – Action Plan 2017 – 20122

Assessment of Demand

Strengths	Weaknesses	Actions	Priorities	Milestones
<p>Anglesey has a range of childcare options to suit most demands from families.</p> <p>There is extensive Welsh language and English provision across all types. Childminders have the lowest availability of Welsh language provision.</p> <p>From FIS enquiries we have learned that where parents have been unable to access their first choice of childcare, alternatives have been successfully found.</p>	<p>Holiday provision is an issue for parents.</p> <p>In previous years we have funded subsidised holiday provision in 4 locations in the county. While there is a definite need for holiday provision it is historically a difficult area to get right. While parents report they would use a holiday club, the reality does not always reflect this.</p> <p>In developing childcare places in the county there is a need to be careful of over developing in certain areas which could lead to sustainability issues for settings.</p>	<p>Target rural provision by recruiting childminders.</p> <p>Consider provision in Secondary schools.</p> <p>Registration of after school cubs.</p> <p>Welsh language provision is improved and supported.</p>	<p>Reviews of after school and holiday provision for Summer 2017 and for 30 hours provision.</p> <p>Review of childminding in rural areas and work with business support agencies and CSSIW.</p>	<p>Parents aware of holiday provision.</p> <p>Increase numbers child-minding in rural areas.</p> <p>Welsh speaking providers increased.</p> <p>Number of after school clubs that are registered is increased.</p> <p>Secondary school provision reviewed and action plan to address any gaps after a thorough review of need.</p>

Assessment of Supply

Strengths	Weaknesses	Actions	Priorities	Milestones
<p>Number of childminders who have been registered for a number of years.</p> <p>Holiday provision is available.</p>	<p>Number of childminders decreasing/availability in rural areas/ offering choice for parents .</p> <p>Parents not aware of holiday provision.</p>	<p>To work with PaCE, local rural communities, Communities for Work, Coleg Menai Llandrillo and Menter Busnes to increase the number of childminders.</p> <p>Work with FIS to promote holiday provision.</p>	<p>Increase number of childminders to 5 new providers per year over the next 5 years according to main key rural areas.</p>	<p>5 new childminders registered each year.</p> <p>25 new childcare spaces available.</p> <p>Parents more aware of holiday provision and numbers in provision increase and are sustainable.</p>

Analysis of supply and demand of overall childcare provision

Category	Strengths	Weaknesses	Actions	Priorities	Milestones
Type of childcare available	<p>50 child carers available mostly in rural areas.</p> <p>Schools providing for the children who are 3 years old prior to the September term.</p> <p>After school clubs are available across the Island for 3 – 11 year olds.</p> <p>Holiday and after school</p>	<p>Childminders in rural areas/loss of childminders in recent years – 13 deregistered in 2 years.</p> <p>Nurseries not atypical providing flexibility for parents working shifts.</p> <p>Sustainability of a after school clubs is an issue, poor committee membership and number</p>	<p>Increase number of childminders.</p> <p>Increase number of after school clubs that are registered with CSSIW.</p> <p>Consider suitability of open access play schemes and undertake an assessment of need.</p> <p>Promote availability of</p>	<p>Rural areas identified as having low provision.</p> <p>All after school provision is registered with CSSIW.</p> <p>Promote Holiday clubs.</p> <p>Review demand in Secondary schools by undertaking a questionnaire.</p>	<p>5 new childminders per year.</p> <p>All after school clubs are registered with CSSIW.</p> <p>Parents aware of a range of holiday provision.</p>

	<p>identified as lacking by parents.</p> <p>Breakfast and after school care identified in Secondary schools.</p>	<p>have closed over the years.</p> <p>11 after school clubs are operating under 2 hours and are unregistered with parents unable to access tax benefits.</p> <p>No Open access play schemes.</p>	<p>holiday clubs as central hubs rather than being available in each locality as substantiality issue.</p> <p>Review demand breakfast and after school provision in secondary schools.</p> <p>Promote Voluntary Approval Scheme for Nannies</p>		
Provision for 0 – 4 years old	Number of full day care nurseries has increased over last 5 years providing for 0 – 4 years.				
Affordable Childcare		Day nurseries most expensive provision on the Island.			
Times at which childcare is available, including the need for flexible childcare catering for irregular patterns of usage across the day, the week and the year	<p>Day nurseries available 51 weeks of the year.</p> <p>Parents reported that they did not require childcare after 6pm.</p>	Parents wishing to have childcare between hours of 7 and 9am.			
Location of Childcare	Good availability in town/urban areas. Close to home was a parents choice.	Less availability in rural areas			

	Number of pre-school settings are Welsh medium and good practice identified by support from Mudiad Meithrin, PPA, Menter Iaith. County wide strategy has been completed and early years identified as a target area for the development and support of Welsh medium provision. 11 nurseries provide a bilingual service.	Poor number of Welsh childminding provision. Some nurseries are not bilingual or confident in its provision. Only 1 offers a Welsh Medium service out of 12 nurseries.	Increase availability of Welsh /bilingual provision. Linkage to National Eisteddfod 2017 where all providers will be supporting the Welsh language in the early years. Working with Mudiad Meithrin and with PPA locally to improve provision and Menter Iaith.		All providers are working with a kite mark process to identify good practice in delivering the service through the medium of Welsh or bilingually.
	Providers are adaptable to the needs of families. No families reported difficulties with finding suitable childcare.				

Issues facing specific categories of parents in relation to availability of childcare provision

Category	Strengths	Weaknesses	Actions	Priorities	Milestones
Working parents					
Parents seeking work or training opportunities					
Unemployed households					

Low income families					
Lone parent families					
Families from ethnic minority backgrounds	None of the respondents reported difficulty finding childcare to suit their child's cultural needs				
Families with children who have special educational needs or a disability	None of the respondents reported that they could not find childcare to suit their child's additional needs.				

Other issues to be reflected in the plan

Category	Strengths	Weaknesses	Actions	Priorities	Milestones
Sustainability of childcare		Voluntary led out of childcare settings at increased risk.	Provide business support to all voluntary committees	All after school provision is registered with CSSIW	All after school provision is registered with CSSIW
Cross Border Arrangements	Joint working with Gwynedd on 30 hour childcare offer pilot.		Agreement in place to create Anglesey and Gwynedd Childcare Unit		Gwynedd and Môn Childcare Unit in place by September 2017
Workforce Development and Training	Annual training programme delivered				

Partnership Working	Strategic and operational group in place to drive forward the childcare agenda.				
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ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive & Full Council
Date:	Executive 24.04.17 Full Council 23.05.17
Subject:	To Make Changes to the Constitution to Reflect Requirements on the Planning Committee as Required by Recent Regulations
Portfolio Holder:	Councillor Richard Dew
Head of Service:	Head of Service (Regulation and Economic Development) and Head of Function (Council Business)
Report Author: Tel: E-mail:	Robyn W. Jones 01248 752134 rwjcs@ynysmon.gov.uk
Local Members:	This is not a ward-specific matter

A –Recommendation/s and reason/s
<p>Background:</p> <p>1.1 To make changes to the Constitution (where necessary) to reflect the requirements of The Local Authorities (Standing Orders) (Wales) (Amendment) Regulations 2017 and The Size and Composition of Local Planning Authority Committees (Wales) Regulations 2017 (“the Regulations”). The Regulations came into effect on 5 May 2017.</p> <p>1.2 The Executive is asked to recommend to the full Council to make the changes proposed in this report and the full Council is asked to make those changes.</p> <p>The Regulations:</p> <p>2.1 The Regulations place the following requirements on the Council as a Local Planning Authority:</p> <p>2.1.2 The Council’s Planning Committee (“the Committee”) should have no fewer than 11 members and no more than 21 members. The Committee has 11 members and so this requirement is already met and no changes are required to implement it.</p> <p>2.1.3 The number of members on the Committee must not exceed half of the total number of members of the Council. As the Committee comprises 11 members and the Council has 30 members then this requirement is also already met.</p>

Again no changes are required.

- 2.1.4 In the case of multi-member wards, no more than one member of any ward may be a member of the Planning Committee. However, this rule does not apply to a Council solely comprising of multi-member wards. As this Council is such a council then this provision does not apply and so no changes are required.
- 2.1.5 The quorum of a Planning Committee must be at least half of its membership rounded up to the nearest whole number. This means that the quorum for the Committee will be 6 and the Constitution will be changed to implement this requirement. At present, the Constitution provides that the quorum for the Committee is one quarter of its membership.
- 2.1.6 A Planning Committee shall not have substitute members. This Council does not permit substitute members and so complies with this requirement. However, as there is a requirement to change standing orders to expressly incorporate this requirement then a provision is proposed to be added to the Constitution to comply with the Regulations.

Recommendations

3.1 The recommendations are as follows:

To the Executive:

3.2 To recommend to the full Council that the changes to the Council's Constitution as detailed below are made.

To the Full Council:

3.3 To make the following changes to the Council's Constitution in order to implement the requirements of the Regulations:

3.3.1 At the end of the first paragraph of section 3.4.3 of the Constitution to add the following sentences: **"The quorum of the Committee shall be at least half of the number of its members rounded-up to the nearest whole number (that is 6). No substitute members shall be allowed to those appointed to serve on the Committee."**

3.4 To delegate to the Head of Function (Council Business) the power to make the necessary changes to the Constitution to implement the Council's decision.

B – What other options did you consider and why did you reject them and/or opt for this option?
This report implements legislative requirements where there is no discretion.

C – Why is this a decision for the Executive?
Implementing the requirements of the Regulations requires changes to the Constitution which first requires a report to the Executive.

CH – Is this decision consistent with policy approved by the full Council?
These are legislative changes.

D – Is this decision within the budget approved by the Council?
There are no budgetary implications to these changes.

DD – Who did you consult?		What did they say?
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	No comments
2	Finance / Section 151 (mandatory)	Awaited
3	Legal / Monitoring Officer (mandatory)	The Committee’s legal adviser is a co-author of the report.
4	Human Resources (HR)	Not applicable
5	Property	Not applicable
6	Information Communication Technology (ICT)	Not applicable
7	Procurement	Not applicable
8	Scrutiny	Not applicable
9	Local Members	This matter is not ward-specific
10	Any external bodies / other/s	Not applicable

E – Risks and any mitigation (if relevant)		
1	Economic	Not relevant
2	Anti-poverty	Not relevant
3	Crime and Disorder	Not relevant

4	Environmental	Not relevant
5	Equalities	These changes will not have a differential impact on any of the groups protected under the Equality Act 2010.
6	Outcome Agreements	Not relevant
7	Other	None

F - Appendices:
None

FF - Background papers (please contact the author of the Report for any further information):
None